

For approval at APCM 2024

THE ANNUAL VESTRY MEETING was held on Tuesday 28th March 2023 at the Church of the Holy Spirit

Present at this meeting and the APCM were: Rev Jo Levasier (chair), Lewis Williams, David and Jane Agg, Martin Jones, Claire Pocock, Keith Sutton, William Lowries, Henry Spyvee, Joan and Robert Gibbons, Elizabeth Hall, Gillian Wood, Jean Davy, Samantha Aarvold, Graham and Liz Rutherford, Trish Collins, Ann Thirkettle, Barbie Howarth, Alistair and Elodie Barry, Christian Holliday, Sue Kethero, Nigel Cooper, Janet Robbins, Ann Wright & Rex Thorpe.

1) Appointment of a Secretary

Rex Thorpe was asked by those present to act as secretary for both meetings.

2) Minutes of the 2022 meeting

These were accepted as published *nem. con.*

(Proposed by Rev Jo Levasier and seconded by Lewis Williams)

3) Election of Up to Two Churchwardens

The chair announced that two valid nominations had been received and that the following were therefore elected:

Lewis Williams proposed by Jane Agg and seconded by Ann Wright

Jane Agg proposed by Rex Thorpe and seconded by Jean Davy

THE ANNUAL PAROCHIAL CHURCH MEETING Tuesday 28th March 2023 at 8.05pm

1) Apologies for absence were received from

Alistair Michie, Jasmine Runnacles, Debbie Smith, Sandy Jones, James Levasier, Susan Denton, Evelyn Brown, Mike Pocock, Vic Howarth, Darlene McCarley, Anna Welsey, Joy Peart, Ruth Boughton and Vivien Spyvee.

2) Minutes of the 2022 meeting

These had been made available in advance and a motion to approve them was proposed by Jo Levasier, seconded by Jean Davy and unanimously passed by the meeting.

3) Report on Electoral Roll

There were 110 on the roll at the APCM in 2022. The number reported to the meeting for 2023 was 107.

4) Burpham Church Review: Highlights from 2022:

Jo Levasier introduced the PCC's Annual Report which included the report on the Deanery Synod and the report on Safeguarding and which had been published in advance. The report on fabric and goods was also mentioned.

Video reports were shown from several Mission Action partners:

Foodwise (Martin Vodden), Happy Child, Guildford Friends International, Guildford Christians Against Poverty (15 people have gone debt free in last year and they are helping those who have arrived from Hong Kong and Ukraine) & Guildford Town Centre Chaplaincy.

Carol Lowries who has just become chair of trustees to the Preschool spoke. Gracie Luke the preschool manager went on medical leave and OFSTED came two days later to inspect. She gave thanks that the inspection seemed to go well. She also said that new staff have been recruited and the number of children is good.

5) Churchwarden's report

Lewis Williams gave an account of his transition from PCC member to churchwarden. In 2022 the Quinquennial Survey took place, led for the PCC by Mike Pocock but with Lewis fully involved. The chosen response to the survey was to extend the life of existing buildings wherever possible whilst the PCC decides how to use the exceptional gift. Lewis noted the importance of streaming during the pandemic and beyond with the streaming of funeral services for those unable to travel proving popular.

6) Vicar's report.

Jo Levasier gave her report backed by images. She reflected on the successes and highlights of the holiday club, the Youth Passover & Children's events, Nicky Geraghty's Allotment Church, the Drop in party, the Working Parties at the church Messy Church, the Firework event (150 people attended) and Carols in the Park. God's family have been living and sharing the good news of Jesus in Burpham. There has been uncertainty over the conclusion of the CDM along with the encouragement of Bishops Jo's visits but God has been working and blessing Burpham Church.

7) Financial report (details are in the PCC's Annual Report*)

The treasurer showed slides that showed income down by £47k at £173k. Expenditure was shown as marginally up year on year by £3k at £193k, with a larger increase in the Parish Share (up by £6k). The large increases in Parish Share planned by the Diocese are now complete. Net assets were shown as £406k with £350k deposited at bank. Net assets have diminished by £20k.

8) Opportunity for Questions

There were several questions around the finances. What was likely inflation in parish share? The treasurer answered 1.5% for 2023.

There was a question about depreciation which the treasurer answered.

There was also a question about the independent examiner's declaration, which had not by the time of the meeting been signed. The scope and meaning of the declaration were explained.

Martin Jones thanked Tom Newton for his work on data input.

9) The meeting unanimously resolved to accept the PCC's Annual Report and 2022 accounts (Proposed by Jo Levasier and seconded by Martin Jones).

10) Election of Deanery Synod Lay Representative(s) (3 vacancies for 3 years)

The chair announced that two nominations had been received and, since no other persons were forthcoming, that the following were elected:

Rex Thorpe, proposed by Lisa Scott and seconded by Lewis Williams

Alistair Barry, proposed by Barbara Howarth and seconded by Elizabeth Smith

11) PCC elections (3 vacancies for 3 years, 1 vacancy for 2 years)

The chair announced that two nominations had been received and, since no other persons were forthcoming, that the following were elected for three years:

Mike Pocock, proposed by Jane Agg and seconded by Lewis Williams

Samantha Aarvold, proposed by Ann Wigmore and seconded by Lewis Williams

12) Re-appointment of independent financial examiner.

The meeting unanimously reappointed Andrew Wye (Proposed by Jo Levasier and seconded by Sam Aarvold).

13) Statement by Lewis Williams on arrangements after Easter

Lewis announced that the CDM process had been concluded and that Rev James Levasier would be resigning as incumbent shortly after Easter. As the Rev Jo Levasier will be on sabbatical leave after Easter and leaving to go to Swanage in July, the Church Leadership has been working on a plan on what happens after Easter. The plan had been easier to devise as Burpham church has been & will continue to be supported by the Lowries and the Lamberths on secondment from St John's, Stoke. The PCC had tasked a small group including Jane Agg to plan services in the period mid April-June. Those plans are now in place and will see the current pattern of services preserved.

14) Opportunity for Questions

A question was asked about the PCC's plans to repair the car park at CHS. A minimum cost of £10-20k was envisaged and the PCC expects to consider the matter in detail in April. Work cannot take place before Summer Holidays.

15) Thank-yous

Rev. Jo Levasier thanked the following for their support and important contributions to Burpham church and presented them with a small gift, if present. Darlene McCarley, Jo Lamberth, William Lowries, Jean Davy, Alistair Barry, Jane Agg, Rob Gibbons, Elodie Barry, Nigel Cooper, Nicky Geraghty, Joan Gibbons, Lisa Scott, Janet Robbins, Grace Luke, Ann Wigmore, Rex Thorp, Martin Jones and Sandy, Mike Pocock and Claire. Extra special thanks went to Lewis Williams for personal support, the work behind the sound desk and being lone churchwarden.

Lewis gave Jo a bunch of flowers to thank her for her leadership in 2022.

Items marked with a * are documents that were published with the agenda on the church website.