**MINUTES OF THE ANNUAL VESTRY MEETING OF BURPHAM CHURCH**

**Held on Sunday 15th April 2018**

Fifty three people were present.

The minutes of the 2017 Vestry Meeting were approved.

There being two nominations, both valid, the following were elected churchwardens for 2018-19:

 Diana Boyden (proposed by Martin Jones and seconded by Jean Davy)

Paul Mitchell (proposed by Diana Boyden and seconded by Martin Jones)

**MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING OF BURPHAM CHURCH**

**Held on Sunday 15th April 2018**

**AGENDA**

Present: James Levasier (chair), Rex Thorpe (secretary), Alistair Barry, Jayne Smith, Nigel Cooper, Dick Coates, Roger Salter, Carol Salter, Paul Mitchell, Sandy Jones, Nick Tooze, Val Tooze, Geoff Steeden, Gill Steeden, Martin Jones, Celia Embleton, Mike Embleton, Elizabeth Han, Elizabeth Smith, Peter Smith, Di Boyden, Trish Collins, Jean Davy, Hilda Nethercott, Ann Wigmore, Joan Gibbons, Jean Gould, Janice King, Ann and Peter Thirkettle, Shirley Garrood, Pat Aberdeen, Lewis Williams, Mike Pocock, Janet Robins, Peter Waite, Ella Nash, Liz and Graham Rutherford, Evelyn Brown, Robert Gibbons, Sarah Ndagire, Jo Levasier, Alan Whicheloe, and nine others.

On the premises preparing lunch: Jenny Gibb**s**, Joy Peart, Ruth Boughton and Grace Luke.

Apologies for absence: Ann and David Wright, Elodie Barry, Gwen Piper, Barbie Howarth, Debbie Smith, Dan Knight, Martin Vodden.

Minutes of the 2017 meeting

 The minutes as circulated were approved with one correction (the spelling of Davy).

Electoral Roll report

 This was noted as in the circulated paperwork.

Report of the proceedings of the PCC

 There were no questions on this report.

Presentation of 2017 accounts

 The PCC Treasurer, Martin Jones, reported that the accounts as circulated had not been signed off by the financial examiner, Alastair Michie. It was explained that this relates only to the detailed presentation of certain items and that the new version of the accounts, once they have been approved by the PCC, will be published on the church website. The accounts as circulated prior to the APCM are not, in broad terms, misleading. The treasurer went on present highlights of the accounts to the meeting in which he explained which certain items had caused the problem and explained why the problem had occurred.

 The following question was asked and answered; how did the cancellation of the bank account by HSBC (later reinstated) had affected/distorted the accounts? The answer given was that the effects were hardly discernable because the members of the church had been diligent to ensure this was the case by renewing their standing orders etc.

Appointment of financial examiner

 Alastair Michie was unanimously appointed to serve for the 2018 accounts.

Report on fabric and goods

 This had been circulated in advance. There were no questions asked.

Election of Deanery Synod Lay Representative

 James Levasier informed the APCM that an error had been made at the meeting in 2017 when two lay representatives to the Deanery Synod should have been elected. The PCC had confirmed Rex Thorpe and Jackie White to continue to serve. Jackie White has now resigned creating one vacancy to be filled at this meeting. No nominations had been received and so the PCC will have discretion to fill this vacancy.

PCC elections

 Seven nominations were received and the following six were declared elected for three years:

 Lewis Williams (proposed by Jean Davy and seconded by Carol Salter)

 Mike Pocock (proposed by MJ Gibbons and seconded by Di Boyden)

 Debbie Smith (proposed by Alan Wells and seconded by Joy Peart)

 Martin Jones (proposed by Darlene McCarley and seconded by Jean Davy)

 Ella Nash (proposed by Di Boyden and seconded by Darlene McCarley)

 Joan Gibbons (proposed by Alan Whicheloe, seconded by Darlene McCarley)

The following was declared elected for one year:

 Martin Luke (proposed by Rex Thorpe and seconded by Lewis Williams)

Election of sidespeople

 No list was presented and the PCC will approve a list.

Report of organisations (published in Burpham Times)

 There were no questions on these reports.

Report on safeguarding

 James remined the meeting that this report had also been circulated in advance. There were no questions on this report. James thanked Ann Wigmore and Eleri Knight for their work as safeguarding officers.

Vicar’s Remarks

 James Levasier reviewed the last year and looked forward to the coming year. Youth and children’s work has continued to grow. This work is supported by many members. The pre-school has been taken on by the church led by Grace Luke. James thanked Tom Tame for his excellent work as youth worker including running the holiday club. He also is well supported by many church members. Janet Robbins was thanked for her faithful service leading the Drop-in team. Martin Vodden was thanked for leading the church’s effort for Free and for Nothing. Jasmine Runnacles and the Pastoral Assistants were praised for their efforts during the Year of Care. James thanked all those who serve in secret and in quiet ways. A good example is Valerie and John Boon for looking after St Luke’s. Martin Jones was thanked for being treasurer for the past three years. Di and Mike Pocock were thanked for their service as churchwardens over a similar period. Ruth Boughton was thanked on her retirement from the PCC for fifteen years of faithful service. Lisa Scott and her administrative team were also thanked.

Di Boyden closed the meeting by thanking the vicars for their dedication and excellent leadership.