

**MINUTES OF THE ANNUAL VESTRY MEETING OF BURPHAM  
CHURCH  
Held on Sunday 28<sup>th</sup> April 2019**

52 people were present.

The minutes of the 2018 Vestry Meeting were approved.

There being two nominations, both valid, the following were elected churchwardens for 2019-20:

Diana Boyden (proposed by M Gibbons and seconded by E Nash)

Paul Mitchell (proposed by C Pocock and seconded by J Davy)

**MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING OF  
BURPHAM CHURCH  
Held on Sunday 28<sup>th</sup> April 2019**

Present: James Levasier (chair), Rex Thorpe (secretary), B and K Woodward, E Nash, S and M Vodden, V Tooze, A-A Carter, C Mad M Pocock, O Crosby, A and P Thirkettle, B and V Howarth, A and E Barry, B and S Kethero, L Williams, D Smith, J Smith, M Luke, G Steeden, J Davy, M and J Jennings, M and S Jones, E and P Smith, E BBrown, h Nethercott, J Gould, P Aberdeen, J and R Gibbons, c and M Embleton, S Garrod, T Vodden, D Boyden, A Wright, G and L Rutherford, Jo Levasier, A Wigmore and others

On the premises preparing lunch: Jenny Gibbs, Joy Peart, Ruth Boughton and Grace Luke.

Apologies for absence: Jane Agg, Carol and Roger Salter, Darlene McCarley, Jeff ??, Steven ??.

Minutes of the 2018 meeting

The minutes as circulated were approved.

Electoral Roll report

James confirmed that this year the electoral role has been completely renewed. The published version of the electoral roll report was noted.

Report of the proceedings of the PCC

There were no questions on this report.

Presentation of 2018 accounts

The PCC Treasurer, Martin Jones, reported that the accounts, as circulated, had not yet been signed off by the independent financial examiner, Alastair Michie. Once the accounts have been signed off by Alastair and have been approved by the PCC, they will be published on the church website. The treasurer assured the meeting that the accounts as circulated prior to the APCM are not, in broad terms, misleading. It was not anticipated that any of the numbers will change.

The treasurer went on present highlights of the accounts to the meeting. He informed the meeting that the parish share (money requested by the Diocese which is used to pay for the costs of employing clergy including James and Jo Levasier) has increased by 4% p.a. for the last few years and that it will increase by more like 6% for two years starting in 2020. The size of these increases represents a process of catching up with the church's fair share of Diocesan according to the formulae agreed by the Diocesan Synod.

Questions on the accounts were invited. A question was asked about whether the nil reserves in the building fund meant that the building loans had been paid off.

The answer given was no, which answer caused the treasurer to explain the difference between loans and negative reserves.

James thanked Martin and the FAST team for their hard work in the year.

The meeting accepted the accounts subject to minor changes as a result of requests of the independent examiner.

#### Appointment of independent financial examiner

Alastair Michie was unanimously appointed to serve for the 2019 accounts.

#### Report on fabric and goods

This report had been circulated in advance. There were no questions.

#### Election of Deanery Synod Lay Representative

No nominations had been received for the vacancy created by the resignation of Jackie White and so the PCC will have discretion to fill this vacancy.

#### PCC elections

James thanked Martin Luke for his service over the last four years and noted the service of Alan Whicheloe. One nomination was received, that of Barbie Howarth (proposed by L Scott and seconded by J Davy) and she was declared re-elected for three years. The PCC will have discretion to fill the vacancies that remain until the next APCM.

#### Election of sidespeople

The meeting approved the continuation in this role of the people named on the list published in advance.

#### Report of organisations (published in Burpham Times)

There were no questions on these reports.

#### Report on safeguarding

James reminded the meeting that this report had also been circulated in advance. There were no questions on this report.

#### Vicar's Remarks

James reminded the meeting of the celebratory review of the church given by Jo during the sermon in the services prior to the APCM. He spoke briefly about the vision that he and PCC have to reach out to our community which will be explained in detail in the sermons over the next few weeks.

James thanked all those who have volunteered in the last year and offered service to the Lord, the people of God and our community, mentioning some by name. Jackie White and John Boon (for looking after St Luke's), Martin Jones, Alasdair Michie and Lisa Shaverin (finance), Mike Pocock (assistant CW and leader of the Building Team), Jasmine Runnacles and Darlene McCarley (ordained ministry), Grace Luke (leadership of Burpham Pre-school), Lisa Scott, Marcelle Faulkener and Michael Pike (administration), Joy Peart, Gill Steeden and Barbie Howarth (pastoral assistants) and Diana and Paul Mitchell (churchwardens).

Diana Boyden closed the meeting by thanking the vicars for their complete dedication, loving care and superb leadership.