

Reviewed by PCC, for approval at meetings in 2026

THE ANNUAL VESTRY MEETING was held on Sunday 27th April 2024 at 11.45am at Church of the Holy Spirit, Burpham

Present for both meetings were: Rev James Hanson (chair), Rev Darlene McCarley, Rev Jo Lamberth (treasurer), Claire & Mike Pocock, Jane & David Agg, Roy & Ann Wigmore, Sue Kethero, Janet Robins, Ann Hooper, Jill & Timothy Sharpe, Karen Patterson, Christian Holliday, Henry Spyvee, Barbie and Vik Howarth, Ann Wright, Saumya Sam, Renny Matthew, Sarah Stothard, Jenny Hanson, Graham & Liz Rutherford, Evelyn Brown, Candice Hughes, Jean Davy, Carol and William Lowries, Trish Collins, Michael Pike, Nick & Val Tooze, Debbie Smith and Rex Thorpe.

- 1) Rex Thorpe was invited by the meeting to act as its secretary for the AVM and the APCM.
- 2) The minutes of the 2024 Vestry Meeting: approved *nem con*.
- 3) Jane Agg had agreed to stand and had been nominated by Barbie Haworth and seconded by Jean Davy. She was therefore declared elected as churchwarden.

THE ANNUAL PAROCHIAL CHURCH MEETING was held on Sunday 27th April 2024 at 11.50 am at Church of the Holy Spirit, Burpham

- 1) Apologies for absence had been received from Robert & Joan Gibbons, Lisa Scott, Sue Denton, Gracie & Martin Luke, Joy Peart, Ruth Boughton, Gill Wood, Sandy & Martin Jones. And Nigel Cooper.
- 2) The minutes of the 2024 APCM were approved *nem. con*. Proposed by Jane Agg and seconded by Christian Holiday
- 3) Report on renewal of the Electoral Roll
The electoral roll officer (Lisa Scott) had sent a written report. Three people on the old roll had died during the year and 30 people had moved away or didn't respond to the invitation to renew their membership. Twelve new names have been added, making the total on the new roll 83.
- 4) Burpham Church Review: Highlights from 2024:
 - i. The meeting noted the PCC's Annual Report which included the report on Safeguarding, the report on Buildings and Premises (aka the Fabric Report).
 - ii. The PCC Treasurer made a summary financial presentation. She thanked those present (and those not) for their generosity, which has resulted in a surplus for 2024 of about £11,000. Giving was up and expenditure down compared to 2023. In 2025 expenditure is expected to increase because of the employment of an Intergenerational Minister. The vicar thanked the church for the part of the work done on vicarage which had been the responsibility of the PCC.
- 5) There was an opportunity for questions but none were asked at this point.
- 6) The meeting unanimously passed a resolution to accept the PCC's Annual Report and 2024 accounts (Proposed by William Lowries and seconded by Mike Pocock).

7) Election of Deanery Synod Lay-Representatives.

No nominations had been made.

8) PCC elections (3 vacancies for 3 years)

Rob Gibbons had agreed to stand and had been nominated by Ann Wigmore and seconded by Jean Davy.

Candice Hughes had agreed to stand and had been nominated by Debbie Smith and seconded by Claire Pocock.

The number of nominations being less than the number of vacancies, these two were declared elected.

9) Re-appointment of independent financial examiner.

Andrew Wye was unanimously appointed. Proposed by Graham Rutherford and seconded by Debbie Smith.

10) Churchwardens' report

Jane thanked the many people who had contributed to keeping the church in good health and order during vacancy. She made particular mention of William Lowries and David Agg who spent a considerable amount of time on DIY repairs to prepare the vicarage for the Hanson family's arrival. Jane also expressed her gratitude to all those who helped with the ~~over~~ interview process and in making the induction service such a great occasion. Jane also thanked James and his family for the way they have embraced the church family at Burpham.

11) Questions

Barbie Howarth asked when a new treasurer will be appointed? James responded that it was planned for the next 5 weeks or so, in time for a handover before Jo's departure. Jo's current responsibilities might be divided between two or more people.

12) Vicar's remarks

James reminded those present of the reading from his induction service: the church is one body of many parts. He offered thanks to everyone who has served and is serving the church. Thanks were also expressed to Lewis Williams and Jane Agg for time spent and discernment in the appointment process. Lewis, although no longer churchwarden is still supporting James and Jane has worked very hard as lone churchwarden since last APCM.